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## EDUCATOR

Maymont is a 100-acre historic estate and park, located in Richmond, Virginia, with many unique experiences for all to enjoy, including the historic Maymont Mansion, The Robins Nature Center, arboretum, formal gardens, and habitats for native Virginia wildlife and farm animals. With seasonal events, programs and rental spaces, over 800,000 guests enjoy Maymont yearly. Since 1975, Maymont has been maintained and operated by the nonprofit Maymont Foundation, committed to creating experiences that delight, educate and inspire its guests.

The Maymont Foundation is seeking a full-time Educator to implement a wide variety of educational programming including historical, environmental and other learning experiences throughout the grounds. This position reports to the Manager of Historical Education within the Programming and Community Engagement department.

### Essential Functions:

- Participate in the planning, development and implementation of historical education, community and outreach programming with a focus on Maymont's goals to expand diversity and promote equity and inclusion
- Assist in the preparation and coordination of resources for all education and outreach programs
- Work very closely with historical and environmental educators as one education team, as positions within the education areas will be cross-trained for collaborative programming
- Implement creative year-round and seasonal on-site experiences, including concierge tours, weekend digital media for the Active Learning Center, afterschool and summer programs, in collaboration with the education team
- Provide proper animal care to environmental education animals under the direction of the Senior Manager of Zoology
- Assist with collecting evaluations, program attendance and visitation numbers for monthly and annual reports
- Represent the education department at various institutional meetings
- Work effectively with other departments
- Represent Maymont at public speaking engagements and events as requested
- Support Maymont community and fundraising events, which may occur outside normal work schedule
- Assist with other duties as assigned

### Education and Experience:

- Bachelor's degree in History, Museum Education, African American studies, Education, Public History, Museum Studies or related field
- One year of experience in teaching or related educational setting

### Required Skills/Abilities:

- Strong speaking, writing and organizational skills
- Ability to deliver high-quality, engaging instruction to children and Maymont guests
- Ability to understand and work within a budget
- Experience or willingness to learn how to handle tame domestic or exotic animals including reptiles, amphibians and invertebrates

### Physical Demands:

- Frequent sitting, standing, walking and talking for extended periods
- Frequent climbing, bending, stooping and lifting up to 50 pounds
- Ability to work inside and outside in all weather conditions
- Specific vision abilities required by the job include close vision, distance vision, depth perception and the ability to adjust focus.



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Competitive compensation and benefits package includes paid-time-off and health, dental, vision, disability and life insurance.

FLSA Status: Full-Time, Hourly

To be considered for this position, please send a cover letter and resume to [employment@maymont.org](mailto:employment@maymont.org). Please include the position title in the subject line.

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*This position description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and perform other job-related duties. This document does not create an employment contract, implied or otherwise, other than an "at-will" employment relationship.*

*All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.*

*Maymont Foundation is committed to creating a diverse environment and is proud to be an equal opportunity employer.*

*To safeguard employees during the COVID-19 pandemic, personal protective equipment including hand sanitizer, gloves and masks are provided as appropriate. Protocols for social distancing are in place.*